== Attendees ==

Mark Gisi
David Rudin
Nathan Kumagai
Takemi San
Matsumoto San
Fukuchi San
Imada San
Jim Hutchinson

== Project Update ==

Shane provided the following updates:
 - OpenChain will have a workshop at the Legal Network event in Barcelona on the 18th of April. It will be hosted by Malcolm Bain and Shane Coughlan
 - OpenChain will also be featured in a talk at the same event.
 - OpenChain will have a Japan Work Group meeting at the Panasonic offices in Osaka on the 19th of April. It will be hosted by Kato San.
 - We also expect to announce two new conformant organizations this week.

== Specification ==

Mark noted that version 1.2 is ready and should be regarded as iterative. The requirements for adoption should remain precisely the same as 1.1.

He further noted that 1.3 review will start in a week and the project will need to discuss cadence moving forward.

Mark pulled back to discuss guiding principles. He noted that the key question is "Who are we serving?" and that this is not currently documented. He outlined different use cases:
1) An individual says "I receive software, I receive artifacts and I want to be confident"
2) Legal department want to say to an engineering group "please make sure your internal processes match to the openchain spec"

Nathan noted that we need to keep track of the discussion as we keep coming back and needing to get up to speed again.

Mark concurred and noted that he created a spec specific mailing list. He noted he has a spreadsheet for all the points that were raised. This covers issue like legal entity, division or program conformance.

Mark noted that he has the spreadsheet in JIRA but will probably move it to GitHub for easier access. Nathan concurred that this would be useful.

Mark noted he gets some great feedback individuals but he would like to get a group feedback from Japan and other Asian countries

Fukuchi noted that he can collect feedback, he noted that Hitachi is a main player for Japanese engagement, and Fukuchi San will ask Hitachi for feedback.

Imada San noted we can have an agenda item for the next meeting to get feedback and comments.

Mark proceeded to discuss release cadence. He suggested every year or every six months?

Imada believes the current timing of annually is ok. Mark noted that this fits with our model, and it is of course possible for organizations stay with their existing version (1.1 or 1.2) without any mandatory update.

== Any Other Business ==

Jim noted we might want a process for remediation. Mark asked for an example. Jim noted that we may need to address use cases if organizations are approached regarding governance .

Shane noted the conformance team has a contact list but we do not have a strong process. Mark noted we have an entry point for organizations as well. There may be room for regarding this as having two parts:
(1) related purely to spec
(2) more broadly related to other concerns

The discussion was tabled for further review.