Here are the minutes from our call. You can always find our agendas and minutes online here:
https://wiki.linuxfoundation.org/openchain/minutes

== Attendees ==

Kate Stewart
Kelly Williams
David Marr
Nathan Kumagai
Shane Coughlan
Mike Linksvayer
Mark Gisi
Gary O'Neall

(If I missed anyone please let me know)

== Project Update ==

Shane noted
• We continue to see significant momentum around translations
• We are also seeing continued adoption by smaller companies with a couple of announcements expected this week

Dave suggested that it would be useful to target some of the major languages currently unaddressed, for example Russian. Shane proposed that we consider Russian, Hindi and Arabic. Shane will put out a call to find translation volunteers.

Dave noted that he had recently spoken at the Intellectual Property Owners Association and that OpenChain's onboarding slides had been well-received.

== Specification ==

Marked noted that feedback was needed for the spec.

Dave suggested we might tighten the language around section 4. Mark suggested that 4.1 is the most important part of the spec. He said this is because the most important thing is the output of the process. In his experience the key is to be able to deliver all the compliance artifacts as a complete package. Changes should be cautious not to impact this.

Kate asked if SPDX can accomplish the requirement to deliver all the compliance artifacts. There was some discussion about this point. Mark stressed that he wanted to formulate the precise question of what is needed before proceeding to decide what can deliver it.

== Curriculum ==

Alexios had provided slides that Shane delivered to the call on his behalf. The slides noted that the Curriculum was expanding beyond the slideset to help people meet section 1.2 of the specification. Dave concurred with this and noted that he had spoken with parties using the slideset itself for different purposes. Shane mentioned he had a similar experience. Shane noted that the curriculum had potential to assist organizations beyond the scope of OpenChain Conformance.

Alexios' slides noted that as well as the training slides we had checklists, flowcharts and - expected this week - policies as templates for everyone to build on. They noted that all donations of material are welcome. It was noted that Alexios is putting energy into (a) making the curriculum available in new formats and (b) organizing the material into modules according to content.

== Other notes ==

There was some discussion about future growth. Dave noted that formalizing the idea of partners around OpenChain would be useful. Shane noted that the basic proposal had been before the Governing Board and that later this week the document outlining a pilot partner program would be made available to the community at large for comment. There was general agreement that building out both the conformance and partner eco-system around OpenChain would be useful.

Gary volunteered to lead the "commercial" group in the partner pilot program, providing pro-active feedback on what works and what needs to be improved. The suggestion was well-received.

Finally, Shane noted that on boarding appeared to be a vital part of OpenChain, and proposed the formation of a new Work Team to address this. Nathan volunteered to lead this work team. Shane will coordinate with Nathan on the main mailing list regarding first steps.