

Here are the minutes from our call. You can always find our agendas and minutes online here:
<https://wiki.linuxfoundation.org/openchain/minutes>

== Attendees ==

Rick Hare
Andrew Katz
Dave Marr
Shane Coughlan
Gary O'Neill
Catarina Maracke
Mark Gisi
Sami Atanbani
Joshua Kast
Jake McGowen
Jilayne Lovejoy
Kate Stewart
Jim Hutchinson
Nathan Kumagai

= Project Update =

Shane outlined project progress regarding:

- Building partnerships in Taipei:

- (1) A possible workshop about the OpenChain Curriculum sometime in the next few months
- (2) A legal track at COSCUP
- (3) Possible on-going Taiwan Study Group after that

- The first meeting of the Japan Work Group:

- (1) There are two primary areas Japanese companies would like to see expansion: inside Japan and in Taiwan/China.
- (2) It is proposed to hold a workshop in Taipei and perhaps one in Shenzhen during the first half of 2018.
- (3) It is proposed to continue Japan Work Group meetings to build relationships in Japan. It is recognized that using local languages is vital. At the same time, local activities should remain connected with the OpenChain project by sharing outcomes in English.
- (4) It is expected that the OpenChain Director may also travel to discuss the project with companies in Japan and Taiwan/China.
- (5) The Japanese member companies will support these goals.

- First steps in China:

(1) Discussion is underway with our community contacts at Huawei and our independent contacts regarding a possible workshop in Shenzhen during 1st half 2018

= Specification Work Team =

Mark noted that there were two items to discuss and close off.

Mark opened by noting that a translator had suggested in Section 1.1.1 and 1.1.2, where we state that "A FOSS policy exists" might benefit from removing the word "exists" to ensure clarity in translations.

Jim pointed out that it would require someone with a very strong language expertise to discern the difference between keeping or removing the word. Andrew pointed out that nevertheless it may be useful to ensure clarity on the point of translations. Dave concurred that the change appears useful.

Jim asked if the term "exists" would be problematic in actual translation from our experience. Mark noted that the feedback was returned by a translator but more on the side of pro-active suggestions to make things clearer rather than a blocking issue.

Dave noted that the clarification can be useful to ensure people have eyes on the importance of the policy itself rather than simply stating one exists. Mark noted that if no one objected to removing the word "exists" then we would proceed to remove it.

Mark then proceeded to open the second discussion, focused on the definition of Identified Licenses. He noted that the definition may be circular and need addressing. The phrase is used in Section 1.3, 3.1 and 4.1.

Sami noted that the difference in the document was about either having a list versus applying the list. Mark concurred that this is the correct understanding. Sami noted that it is challenging to ensure clear understanding at the three points in the document. Jilayne noted that it may be useful to drop the phrase "governing the Supplied Software" in Section 1.3.

Mark noted that the summit would be an opportunity as a final opportunity for any feedback. Shane suggested taking the opportunity to lock down the release candidate as a final review period. Mark noted this matches the previous cadence, and it would allow us to release the final document by April 7th or later.

= Onboarding Work Team =

Nathan has included links on the onboarding page to make it easier to edit existing content or to add new content. Call for new content and edits at <https://github.com/OpenChain-Project/Onboarding>

It would be great to target 1.1 materials March 6-8 Summit for completed material, so early February would be the deadline for revisions, allowing a runway to handover to the marketing team at LF for graphic design.

= Any Other Business =

Andrew noted that he is speaking in Dubai about Risk Management, Thursday next week. He is also involved in a whole day event on the 22nd of March, where OpenChain, SPDX and FOSSology will be highlighted.

